



稅務局  
商業登記署  
香港灣仔告士打道 5 號  
稅務大樓 4 樓

INLAND REVENUE DEPARTMENT  
BUSINESS REGISTRATION OFFICE  
4/F., REVENUE TOWER  
5 GLOUCESTER ROAD, WAN CHAI  
HONG KONG

網址 Web site : <http://www.info.gov.hk/ird>

電郵 E-mail : [taxbro@ird.gov.hk](mailto:taxbro@ird.gov.hk)

商業登記號碼

B.R. No. \_\_\_\_\_

致 : 稅務局局長  
To : Commissioner of Inland Revenue

業務名稱 :  
Name of Business : \_\_\_\_\_

見附註

本人 ..... 乃上述業務的東主/合夥人，現委任 ..... (香港身分證號碼 ..... ) 住址 ..... 為上述業務的代理人，以處理有關商業登記條例的事宜。當本人 / 我等合夥人不在香港，則商業登記條例所規定、或根據該條例須由本人 / 我等合夥人作出的行為或事情，包括通知局長業務資料的變更、安排繳交商業登記費及徵費等，將由該代理人作出。

See Note

I, ....., the sole proprietor / partner of the above business, hereby appoint ..... (H.K. I/D Card No: ..... ) of ..... to be the agent of the above business for the purpose of the Business Registration Ordinance. When I am / we are absent from Hong Kong, any act or thing required by or under the Business Registration Ordinance to be done by me / us, including notifying the change of business particulars, arranging for payment of the Business Registration fee & levy etc. shall be done by the said agent.

\_\_\_\_\_  
東主/合夥人簽署  
Signature of Sole Proprietor / Partner

\_\_\_\_\_  
代理人簽署  
Signature of Agent

日期  
Date : \_\_\_\_\_

附註 : 必須將代理人的香港身分證副本連同此表格一併遞交。  
Note : A copy of the agent's H.K. ID Card must be submitted together with this form.