

**Job Description of the Secretary for
Financial Services and the Treasury**

The duties of the Secretary are –

- (1) to gauge public opinion and respond to the needs of the community;
- (2) to set policy objectives and goals, and develop, formulate and shape policies;
- (3) to assist the Chief Executive in policy making as members of the Executive Council;
- (4) to secure the support of the community and LegCo for their policy and legislative initiatives as well as proposals relating to fees and charges and public expenditure;
- (5) to attend full sessions of LegCo to initiate bills or motions, respond to motions and answer questions from LegCo members;
- (6) to attend LegCo committee, subcommittee and panel meetings where major policy issues are involved;
- (7) to exercise the statutory functions vested in him by law; and
- (8) to oversee the delivery of services by the executive departments under their purview and ensure the effective implementation and successful outcome of policies.