Guidance to Radioactive Substances
Licence Application

Radiation Board
Hong Kong Special Administrative Region, China
It is a requirement of the Radiation Ordinance (Cap. 303) and its subsidiary Regulations that any person who wishes to possess, use, sell, deal in or with, manufacture or produce radioactive substances or irradiating apparatus shall need a licence under the Ordinance.

The following guidance helps you in your submission of application for radioactive substances licences under the Radiation Ordinance (Cap303), Laws of Hong Kong.

If further assistance is required, you may consult the Radiation Board Licensing Service at:

Telephone  : 2886 1551
Facsimile  : 2834 1224
Email      : rhu@dh.gov.hk
Mail       : Radiation Board Licensing Service
            Radiation Health Unit
            3/F., Sai Wan Ho Health Centre
            28 Tai Hong Street, Sai Wan Ho
            Hong Kong

More information can be obtained from our website at http://www.info.gov.hk/dh-rhu

Definitions

Radioactive Substance refers to any substance which consists of or contains any radioactive chemical element whether natural or artificial and whose specific activity exceeds 75 becquerels of parent radioactive chemical element per gram of substance.

Licence Period: All licences are valid for a period of 12 months.
### Fees for Radioactive Substances Licences

<table>
<thead>
<tr>
<th>Fee Item</th>
<th>Application Form</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1  First Application for a Radioactive Substances Licence</td>
<td>RSF1 (New)</td>
<td>$3,190</td>
</tr>
<tr>
<td>2  Renewal of a Radioactive Substances Licence</td>
<td>RSF2 (Renewal)</td>
<td>$3,190</td>
</tr>
<tr>
<td>3  Amendment of a Radioactive Substances Licence</td>
<td>RSF3</td>
<td>$155</td>
</tr>
<tr>
<td>4  Application for a ‘certified true copy’ of a licence</td>
<td>Written request</td>
<td>$160</td>
</tr>
</tbody>
</table>

**Note**

As all the costs of the licensing process are spent upon the issuance of licence, there can be no refund of licence fee if a licence is cancelled or suspended either voluntarily by the licensee or imposed by the Radiation Board.

### Application Forms

<table>
<thead>
<tr>
<th>Application for Radioactive Substances (RS) Licence</th>
<th>Form</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ 1 New application</td>
<td>RSF1</td>
</tr>
<tr>
<td>□ 2 Renewal of licence</td>
<td>RSF2</td>
</tr>
<tr>
<td>□ 3 Change of location where radioactive substances are used or stored</td>
<td>RSF1</td>
</tr>
<tr>
<td>□ 4 Amendment: Change of licensee (without change in the location of radioactive substances)</td>
<td>RSF3</td>
</tr>
<tr>
<td>□ 5 Amendment: Change of supervising personnel</td>
<td>RSF3</td>
</tr>
<tr>
<td>□ 6 Amendment: Change of types and/or quantities of radioactive substances</td>
<td>RSF3</td>
</tr>
<tr>
<td>Form</td>
<td>Information</td>
</tr>
<tr>
<td>------</td>
<td>-------------</td>
</tr>
<tr>
<td><strong>RSF1</strong></td>
<td><strong>General</strong></td>
</tr>
<tr>
<td><strong>Part A</strong></td>
<td>Complete either A1 or A2 and rest of the questions in Part A</td>
</tr>
<tr>
<td></td>
<td><strong>A1</strong></td>
</tr>
</tbody>
</table>
| | **A2** | **Submit** a) a copy of the business registration certificate | ☐  
| | | b) a copy of HK Identity Card of the authorized person | ☐ |
| **Part B** | i) You should appoint at least one person to supervise the activities involving radioactive substance | | |
| | ii) **Submit** a copy of certificate(s) of the stated qualification in radiation safety of the supervising person(s) | ☐ |
| **Part C** | Tick the appropriate boxes for your application. You may tick more than one box. | | |
| | **Conveyance** | **Submit** copy of vehicle / vessel registration | ☐ |
| | **Possession** | **Submit** floor plan of the storage facility | ☐ |
| | **Use** | **Submit** floor plan of the working premises, technical specifications of equipment and protection devices | ☐ |
| | **Sale** | **Submit** particulars of the supplier | ☐ |
| **Part D** | i) Fill in relevant information about the radioactive substance (RS) and manufacturer’s details | | |
| | ii) **Submit** technical specifications of the RS or articles(s) containing RS | ☐ |
| **Part E** | i) Tick the appropriate box on management of radioactive waste | | |
| | ii) **Submit** waste management plan especially with regard to disposal and storage of radioactive waste, as applicable | ☐ |
| **Part F** | Sign the declaration | |
## Guidance Notes on Application Forms

<table>
<thead>
<tr>
<th>Form</th>
<th>Information</th>
<th>Check box</th>
</tr>
</thead>
<tbody>
<tr>
<td>RSF2</td>
<td><strong>General</strong></td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Submit with this application a crossed cheque for HK$3,190 made payable to “The Government of the Hong Kong Special Administrative Region”</td>
<td>☐</td>
</tr>
</tbody>
</table>

| Part A | i) Fill in the File reference number and the RS license number at top of the form  
ii) Complete either A1 or A2 and rest of the questions in Part A | ☐         |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A1</td>
<td>Submit a copy of HK Identity Card (HKID) of the applicant</td>
<td>☐</td>
</tr>
</tbody>
</table>
| A2     | Submit a) a copy of the business registration certificate  
b) a copy of HK Identity Card of the authorized person | ☐         |

| Part B | Tick the appropriate box and fill in relevant information | ☐         |

| Part C | i) Fill in relevant information and  
ii) Submit copy of certificate(s) of the stated qualification(s) in radiation safety for each newly appointed supervising person(s) | ☐         |

<table>
<thead>
<tr>
<th>Part D</th>
<th>Tick the appropriate boxes and submit related documents with your application</th>
<th>☐</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>- Test report(s) on surface contamination</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>- Test report(s) on reliability of radiation monitoring equipment</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>- Test report(s) on leakage of sealed radioactive source(s)</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>- Records on purchase, transfer or sale of radioactive substance(s)</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>- Records on disposal of radioactive waste</td>
<td>☐</td>
</tr>
</tbody>
</table>

| Part E | Sign the declaration | ☐         |
# Guidance Notes on Application Forms

<table>
<thead>
<tr>
<th>Form</th>
<th>Information</th>
<th>Check box</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RSF3</strong></td>
<td><strong>General</strong> Submit with this application a crossed cheque for HK$155 made payable to “The Government of the Hong Kong Special Administrative Region”</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Part A i) Fill in your RS licence number and File reference number ii) Tick the appropriate box and sign the declaration iii) Attach the original RS licence with your application form</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Part B Complete either B1 or B2 and rest of the questions in Part B</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>B1 Submit a copy of HK Identity Card (HKID) of the applicant</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>B2 Submit a) a copy of the certificate of incorporation on change of name b) a copy of HKID of the authorized person</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Part C i) Fill in the name of supervising person(s) to be replaced ii) Fill in detail information of the newly appointed supervising person(s) iii) Submit a copy of certificate(s) of each supervising person’s qualification in radiation safety</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Part D Tick the appropriate box(s) and fill in relevant information of RS to be amended</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Change of source(s) identification numbers Submit documents on - disposal of old radioactive source(s), and - purchase of new radioactive source(s) (RS)</td>
<td>☐</td>
</tr>
<tr>
<td></td>
<td>Change/Add new source(s) Submit technical specifications of new RS</td>
<td>☐</td>
</tr>
</tbody>
</table>
Sample Form (表格樣本) RSF1

根據輻射（管制放射性物質）規例第3條申請牌照
Application for a Licence in accordance with Regulation 3 of the Radiation (Control of Radioactive Substances) Regulations

請參閱夾附的「申請須知」後，填寫本表格適用部分。
Please refer to the attached "Notes for Applicant" and complete the appropriate sections.

請在適當地方加上；
Please tick as appropriate

A. 申請人資料  Particulars of the applicant

以個人名義申請牌照，請填寫 A1 段；以公司名義申請牌照，請填寫 A2 段。
Licence in the name of a person, please complete Section A1; licence in the name of a company, please complete Section A2.

<table>
<thead>
<tr>
<th>A1</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>姓名 Name</td>
<td>中文 (in Chinese)</td>
<td>英文 (in English)</td>
<td>姓 (Surname)</td>
<td>名 (Given name)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>身分證編號 Identity Card No.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

或 or

<table>
<thead>
<tr>
<th>A2</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>公司名稱 Name of company</td>
<td>ABC company</td>
<td>ABC 公司</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>商業登記編號 Business Registration No.</td>
<td>30089465-000-01-07-8</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>與此申請有關的獲授權人士姓名 Name of authorized person in relation to this application</td>
<td>On Ting Wing</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>身分證編號 Identity Card No.</td>
<td>A123456(7)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

通訊地址 Correspondence address: Information 聯絡資料

電話號碼 Tel No.: Information 資料

電郵 E-mail: Information 資料

傳真號碼 Fax No.: Information 資料

B. 監督 Supervision

本人將委任下述人士督導涉及放射性物質的事務。
I shall appoint the following person(s) to supervise the activities involving radioactive substances.

| 姓名 Name | 李有為先生 LEE Yau Wai |
| 中文 (in Chinese) | 英文 (in English) | 姓 (Surname) | 名 (Given name) |

輻射安全方面的學歷 Qualifications in radiation safety

 Radiation Protection Training Course, ABC Centre ABC 中心 輻射防護課程

<table>
<thead>
<tr>
<th>姓名 Name</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>中文 (in Chinese)</td>
<td>英文 (in English)</td>
<td>姓 (Surname)</td>
<td>名 (Given name)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

費收 FOR OFFICIAL USE ONLY 收件日期 Date

只供輻射管理局填寫 FOR OFFICIAL USE ONLY
C. 目的 Purpose

在香港運送放射性物質 Conveyance of radioactive substance in Hong Kong

運送的方式 Means of conveyance:

√ 車輛，登記編號 Vehicle, of Registration No. HK 9876

□ 船隻，登記編號 Vessel, of Registration No.

□ 其他方式（請說明） Other means (Please specify)

管有放射性物質 Possession of radioactive substance

貯存放射性物質的樓宇 Premises at which the radioactive substance is to be stored

地址 Address Information 撰寫資料

這樓宇是：
This premises is:

√ 屬於申請人持有 owned by the applicant

租金 from YY Management Company YY管理公司

(業主姓名 Name of owner)

業主地址 Address of owner Information 撰寫資料

電話號碼 Tel No. 2233 5678

指定貯存設施 Designated storage facility

√ 將會提供 will be provided

□ 不會提供 will not be provided

使用放射性物質 Use of radioactive substance

用途 Purpose of use:

√ 使用含放射性物質的儀器 Use of RS in instruments

使用放射性物質的樓宇 Premises at which the radioactive substance is to be used:

地址 Address Place where RS is used 使用放射性物質的地址

這樓宇是：
This premises is:

□ 屬於申請人持有 owned by the applicant

租金 from ABC Company ABC公司

(業主姓名 Name of owner)

業主地址 Address of owner Information 撰寫資料

電話號碼 Tel No. 9876 4321

使用放射性物質的工人共 Number of workers using the radioactive substance: 3 persons
受管制區內備有下列防護措施
The following protective measures are available in the controlled area:

- ✔ 完全分隔 Full partitioning
- ✔ 冲洗及更衣設施 Washing and changing facility
- ✔ 限制進入 Restricted access
- ✔ 輻射監測儀器 Radiation monitoring equipment
- ✔ 輻射警告牌 Radiation warning signs
- ✔ 特殊表面舖砌 Special surface finishing
- ✔ 特殊盛器 Special receptacles
- ✔ 獨立通風 Independent ventilation
- ✔ 防護衣服 Protective clothing
- ✔ 清除污染物設施 Decontamination facility
- ✔ 售賣與移送放射性物質 Sale and transfer of radioactive substance

供應商 Supplier: EFG Company EFG公司
姓名 Name: Information
地址 Address: Information 請寫資料
電話號碼 Tel No.: 01-66-234567 傳真號碼 Fax No.: 01-66-234589

D. 放射性物質詳情 Details of the radioactive substance(s)

<table>
<thead>
<tr>
<th>Nuclide</th>
<th>Activity</th>
<th>solid</th>
<th>liquid</th>
<th>gas</th>
<th>sealed</th>
<th>unsealed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Americium-241</td>
<td>0.1</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Tritium-3</td>
<td>7500</td>
<td></td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Iodine-131</td>
<td>10</td>
<td>✔</td>
<td>☐</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

以下列明其他涉及放射性物質的物品性質 (如適用)
Nature of the article containing the radioactive substance (if applicable)

- Ionisation smoke detector 燻霧感應器 / Self-luminous sign 發光指示牌 / Nuclear medicine 核醫學使用同位素

原產國 Country of origin: USA 美國 製造商 Manufacturer: X Company X公司
製造商地址 Address of manufacturer: Information 請寫資料
電話號碼 Tel No.: Information 資料 傳真號碼 Fax No.: Information 資料
Please state the maximum activity in MBq as appropriate:

<table>
<thead>
<tr>
<th>Nuclide</th>
<th>Activity (MBq)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>50</td>
</tr>
<tr>
<td>2</td>
<td>20,000</td>
</tr>
<tr>
<td>3</td>
<td>200</td>
</tr>
</tbody>
</table>

核素 1

核素 2

核素 3

每月入口

To be imported every month

每月出口

To be exported every month

保存於樓宇

To be stored in the premises

保存供日後使用

To be kept for use

保存於樓宇

To be stored in the premises

E. 放射性廢物管理 Management of radioactive waste

放射性廢物將會

Radioactive waste will be:

交回製造商

returned to the manufacturer

貯存待衰變至適宜棄置為止

stored for decay until suitable for disposal

按照夾附的廢物處置計劃加以棄置

disposed of in accordance with the attached waste disposal plan

貯存放射性廢物的樓宇

Premises at which radioactive waste is to be stored:

Information

放射性廢物倉地址

Address of radioactive waste store

This premises is:

租自 ABC Company

rented from ABC Company

企業地址

Address of owner

電話號碼

Tel No.

F. 声

Declaration

現聲明盡本人所知，本申請表所述資料均真確無誤。

I declare that to the best of my knowledge the information in this application is true and accurate.
Application for a Licence in accordance with Regulation 3 of the Radiation (Control of Radioactive Substances) Regulations

Notes for Applicants

1. Application
   You may use form RSF1 to apply for a licence that permits you to import, deal in or with, manufacture, produce, possess, or use radioactive substances in Hong Kong.

2. Submission of application
   This application should be submitted with a crossed cheque* for the licence fee of $3190 made payable to the “Government of the Hong Kong Special Administrative Region” to:

   The Radiation Board
   c/o Radiation Health Unit
   Department of Health
   3/F., Sai Wan Ho Health Centre
   28 Tai Hong Street, Sai Wan Ho, Hong Kong
   Tel.: 2886 1551
   Fax.: 2834 1224
   E-mail: rhu@dh.gov.hk

   * The cheque will be returned to you in the event the application is unsuccessful.

3. Documents to be submitted with the application (where applicable)

   (i) A 部 - A1 段: Copy of Hong Kong Identity Card of the applicant.
   (ii) B 部 - Section B Copy of certificate(s) of the stated qualification in radiation safety of the supervising person(s).
   (iii) C 部 - Section C Purpose: Conveyance - Copy of vehicle registration; Possession - Floor plan and design drawings of the storage facility; Use - Detailed description of other proposed activities.
   (iv) D 部 - Technical specifications of the radioactive substance(s) or article(s) containing radioactive substance(s).
   (v) E 部 - Radioactive waste disposal plan, floor plan and design drawings of the radioactive waste storage facility.

* The information is to be filled in the application form provided.
Sample Form (表格樣本) RSF2

檔案編號： DH/RHU
放射性物質牌照編號： 9876

申請續領放射性物質牌照
Application for renewal of Radioactive Substances Licence

請參閱夾附的"申請須知"後，填寫本表格適用部分。
Please refer to the attached "Notes for Applicant" and complete the appropriate sections.

請在適當地方加上 ☑
Please tick ☑ as appropriate

A. 申請人資料  Particulars of the applicant

以個人名義申請牌照，請填寫 A1 段；以公司名義申請牌照，請填寫 A2 段。
Licence application in the name of a person, please complete Section A1; licence application in the name of a company, please complete Section A2.

<table>
<thead>
<tr>
<th>項目</th>
<th>中文</th>
<th>英文</th>
<th>姓 (Surname)</th>
<th>名 (Given name)</th>
</tr>
</thead>
<tbody>
<tr>
<td>身分證編號</td>
<td>Identity Card No.</td>
<td>中文 (in Chinese)</td>
<td>英文 (in English)</td>
<td></td>
</tr>
</tbody>
</table>

或 or

<table>
<thead>
<tr>
<th>項目</th>
<th>名稱</th>
<th>Company Name</th>
<th>商業登記編號</th>
<th>Business Registration No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>與此申請有關的獲授權人士姓名</td>
<td>Name of authorized person in relation to this application</td>
<td>Leung Tin</td>
<td></td>
<td></td>
</tr>
<tr>
<td>身分證編號</td>
<td>Identity Card No.</td>
<td>A123456(7)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

通訊地址: Correspondence address:

聯絡人: Contact Person: [Information 資料]
電郵: E-mail: [Information 資料]
電話號碼: Tel No.: [Information 資料]
傳真號碼: Fax No.: [Information 資料]

B. 使用/貯存放射性物質的樓宇  Premises at which the radioactive substance is to be used/stored

☑ 地址保持不變。 (請填寫 C 部)  There is no change of address. (Please go to Section C)

更改地址。 (需作一新申請處理，請填寫並提交 RSF1 表格。)  
Change of address.  (A new application is required.  Please submit a completed RSF1 form.)

只供輻射管理局填寫 FOR OFFICIAL USE ONLY 收件日期 Date received 費用 Fee

<table>
<thead>
<tr>
<th>費用</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
</tr>
</thead>
<tbody>
<tr>
<td>收件日期</td>
<td>Date received</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
C.  監督 Supervision

☐ 督導人保持不變（請填寫 D 部）

There will be no change of supervising personnel(s). (Please go to Section D)

☑ 更換督導人，詳情如下

Change(s) in the supervising personnel(s) are detailed below.

—— 離任的督導人 Supervising personnel(s) replaced:

姓名 Name | Information 填寫資料 | Information 填寫資料
------------|-----------------|-----------------
| 中文 (in Chinese) | 英文(in English) |

—— 擇任的督導人 Supervising personnel(s) to be appointed:

姓名 Name | Information 填寫資料 | Information 填寫資料
------------|-----------------|-----------------
| 中文 (in Chinese) | 英文(in English) 姓 (Surname) 名(Given name) |

輻射安全方面的學歷 Qualifications in radiation safety

Radiation Protection Training Course, ABC Centre

ABC 中心，輻射防護課程

D. 提交紀錄 Submission of records

現根據發牌條件附上下列適用於目前牌照有效期的文件:

The following document(s) covering the current licence period is/are attached as required under the Conditions of Licence:

☑ 第 7 條 — 表面污染測試報告

Condition 7 - test report(s) on surface contamination.

☑ 第 7 條 — 輻射監測儀器可靠性測試報告

Condition 7 - test report(s) on reliability of radiation monitoring equipment.

☑ 第 7 條 — 密封放射源泄漏測試報告

Condition 7 - test report(s) on leakage of sealed radioactive source(s).

☑ 第 9 條 — 購入、轉送或出售放射性物質紀錄

Condition 9 - records on purchase, transfer or sale of radioactive substance(s).

☑ 第 10 條 — 放射性廢物棄置紀錄

Condition 10 - records on disposal of radioactive waste.

E. 聲明 Declaration

現聲明盡本人所知，本申請表所載資料均真確無誤。

I declare that to the best of my knowledge the information in this application is true and accurate.

申請人簽名 Signature

申請人姓名 Name (in block letters)

公司印鑑 (如適用) Company chop (if applicable)

日期 Date
Application for renewal of Radioactive Substances Licence

Notes for Applicants

1. Application

You may use form RSF2 to apply for renewal of a licence that permits you to import, deal in or with, manufacture, produce, possess, or use radioactive substances in the approved premises of the licence.

"Radioactive substance" under the Radiation Ordinance, Cap 303, Laws of Hong Kong, means any substance which consists of or contains any radioactive chemical element whether natural or artificial and whose specific activity exceeds 75 becquerels of parent radioactive chemical element per gram of substance.

2. Submission

This application should be submitted with a crossed cheque* for the licence fee of $3190 made payable to the "Government of the Hong Kong Special Administrative Region" to:

The Radiation Board
The c/o Radiation Health Unit
Department of Health
3/F. Sai Wan Ho Health Centre
28 Tai Hong Street, Sai Wan Ho, Hong Kong

* If the application is unsuccessful, the cheque will be returned to you.

3. Documents to be submitted with the application (where applicable)

(i) A 部

- Copy of Business Registration
- Copy of Hong Kong Identity Card of the authorized person (only for the change of authorized person).

(ii) C 部

- For each of the newly appointed supervising person(s):
  - Copy of certificate(s) of the stated qualification(s) in radiation safety.

(iii) D 部

- Submit the following document(s) as appropriate:
  - Copy of test report(s) on surface contamination,
  - Copy of test report(s) on reliability of radiation monitoring equipment,
  - Copy of test report(s) on leakage of sealed radioactive source(s),
  - Record(s) on purchase, transfer or sale of radioactive substance(s),
  - Record(s) on disposal of radioactive waste.
Sample Form (表格樣本) RSF3

申請修訂放射性物質牌照
Application for amendment of Radioactive Substance Licence

請填寫本表格適用部分。 Please complete the appropriate sections.

請在適當方格內加上 ☑ Please tick ☑ as appropriate

A. 聲明 Declaration

本人現按本表格所述申請修訂 I apply for amendment as detailed below to be made to

放射性物質牌照編號 Radioactive Substance Licence No. 9876
檔案編號 File Reference No. DH/RHU 28/Z
（請夾附牌照正本 Please attach the original licence）

☑ 按照人事登記條例或公司條例修訂姓名、或更改通訊地址後，修改持牌人的姓名。
Amendment to the name of licensee subsequent to a proper change of name in accordance with the
Registration of Persons Ordinance or the Companies Ordinance, or change of correspondence address
（請填妥 B 部 Please complete Section B）

☑ 修訂督導人資料 Amendment to supervising personnel(s)
（請填妥 C 部 Please complete Section C）

☑ 修訂有關放射性物質的資料 Amendment to the radioactive substance
（請填妥 D 部 Please complete Section D）

現聲明盡本人所知，本申請表所載資料均真確無誤。
I declare that to the best of my knowledge, the information I provide in this application is true and accurate.

申請人簽名 Signature

姓名（請用正楷書寫） Name (in block letters)

日期 Date

費用 Fee

執照 Licence

只供輻射管理局填寫 FOR OFFICIAL USE ONLY

收件日期 Date received

牌照 A

B

C

D
B. **Amendment on name of the licensee**

License in the name of a person, please complete Section B1; licence in the name of a company, please complete Section B2.

**B1**

**Name**

<table>
<thead>
<tr>
<th>中文 (in Chinese)</th>
<th>英文 (in English)</th>
<th>姓 (Surname)</th>
<th>名 (Given name)</th>
</tr>
</thead>
</table>

*Identity Card No.*

*Please attach copy of Identity Card*

**or**

**B2**

**Name of company**

**Business Registration No.**

**Name of authorized person in relation to this application**

*Identity Card No.*

*Please attach a copy of the certificate of Incorporation on change of name and Identity Card of the authorized person*

**Correspondence Address:**

**Contact Person:**

**Tel No.:**

**Fax No.:**

C. **Amendment on appointment of supervising personnel(s)**

**Supervising personnel(s) replaced:**

**Name**

<table>
<thead>
<tr>
<th>中文 (in Chinese)</th>
<th>英文 (in English)</th>
</tr>
</thead>
</table>

**Qualifications in radiation safety**

*Please attach a copy of certificate(s) of each supervising person’s qualification in radiation safety.*
**D. Amendment to the particulars of radioactive substance(s)**

- **Change of identification numbers:**

<table>
<thead>
<tr>
<th>Nuclide</th>
<th>Previous Source ID No.</th>
<th>New Source ID No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Please attach a copy of relevant radioactive substance disposal and purchase document.

- **Revise maximum activity used:**

<table>
<thead>
<tr>
<th>Nuclide</th>
<th>Approved maximum activity</th>
<th>Proposed maximum activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Americium-241</td>
<td>370 MBq</td>
<td>600 MBq</td>
</tr>
</tbody>
</table>

- **Change/Add new nuclide:**

<table>
<thead>
<tr>
<th>Nuclide</th>
<th>Physical Form</th>
<th>Proposed maximum activity to be handled per month</th>
<th>Source ID No.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* Please attach relevant technical specification(s) of the radioactive substance.

**Notes for applicants**

This application together with the original licence and a crossed cheque* for the amendment fee of $155 made payable to the “Government of the Hong Kong Special Administrative Region” should be submitted to:

- **Hong Kong West Kowloon 28 Tai Ho Street Health Centre 3/F. Sai Wan Ho Health Centre 28 Tai Hong Street, Sai Wan Ho, Hong Kong**
- **For enquiry, please contact**
  - **Tel.: 2886 1551**
  - **Fax.: 2834 1224**
  - **E-mail:** rhu@dh.gov.hk
  - **Domain:** http://www.info.gov.hk/dh-rhu

* The Cheque will be returned to you in the event the application is unsuccessful.
Radioactivity Unit Conversion Table

<table>
<thead>
<tr>
<th></th>
<th>1 μBq</th>
<th>1 mBq</th>
<th>1 Bq</th>
<th>1 kBq</th>
<th>1 MBq</th>
<th>1 GBq</th>
<th>1 TBq</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 μBq</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 mBq</td>
<td>10⁻³</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 kBq</td>
<td>10⁻⁶</td>
<td>10⁻³</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 MBq</td>
<td>10⁻¹²</td>
<td>10⁻⁹</td>
<td>10⁻⁶</td>
<td>1</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 GBq</td>
<td>10⁻¹⁵</td>
<td>10⁻¹²</td>
<td>10⁻⁹</td>
<td>10⁻⁶</td>
<td>1</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 TBq</td>
<td>10⁻¹⁸</td>
<td>10⁻¹⁵</td>
<td>10⁻¹²</td>
<td>10⁻⁹</td>
<td>10⁻⁶</td>
<td>1</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1 pCi</th>
<th>1 nCi</th>
<th>1 μCi</th>
<th>1 mCi</th>
<th>1 Ci</th>
</tr>
</thead>
<tbody>
<tr>
<td>37 mBq</td>
<td>37 Bq</td>
<td>37 kBq</td>
<td>37 MBq</td>
<td>37 GBq</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>1 Bq</th>
<th>1 kBq</th>
<th>1 MBq</th>
<th>1 GBq</th>
<th>1 TBq</th>
</tr>
</thead>
<tbody>
<tr>
<td>27 pCi</td>
<td>27 nCi</td>
<td>27 μCi</td>
<td>27 mCi</td>
<td>27 Ci</td>
<td></td>
</tr>
</tbody>
</table>

10⁻³ = 0.001   10³ = 1,000
10⁻⁶ = 0.000001 10⁶ = 1,000,000
10⁻⁹ = 0.000000001 10⁹ = 1,000,000,000