

Declaration of Compliance
for Flights *Not* Operated for Hire or Reward

Note: Operators should note that this Declaration Form is only for use in urgent and unforeseen situations and should follow the procedures below for completing the Declaration Form:

- (1) Operators should ensure full compliance with the slot request requirements and procedures as per Slot Coordination Guidelines at HKIA (available at : https://www.hkgslot.gov.hk/Useful_Info.html).
- (2) Operators should submit a flight application along with all necessary documents to the Air Services and Safety Management Division (ASMD) by e-filing at https://www.cad.gov.hk/english/efiling_home.html before submitting this Declaration Form and state the relevant e-filing reference application number in the appropriate field below. Operators who are unable to access their e-filing accounts should contact the System Administrator at asd@cad.gov.hk for reactivation of their accounts and state the username, or the username of their handling agent, in the appropriate field below.
- (3) Operators should complete the Declaration Form and submit it to CAD by email at aic@cad.gov.hk **and** asdoo@cad.gov.hk, or by fax on +852 2910 1180 **and** +852 2877 8542, **and** then call +852 2910 6174 to confirm receipt of this Form.

To: The Director-General of Civil Aviation (DGCA), Civil Aviation Department, Hong Kong

Name of Operator: _____

Aircraft Type: _____ (Registration Mark: _____)

Radio Call Sign: _____

Flight Details: From _____ to HKG on (date) _____ ETA(UTC) _____

From HKG to _____ on (date) _____ ETD(UTC) _____

Ground Handling Agent: _____

E-filing Application _____

Reference Numbers: _____

E-filing Username: _____

I, as the operator of the above flight(s), hereby declare that, in respect of the above operations to/from Hong Kong:

1. The aircraft meets the requirements for operational approval and for carriage of equipment as specified in GEN 1.5 para 3 of AIP Hong Kong;
2. A valid certificate of airworthiness, unless otherwise exempted, is in my possession in respect of the above aircraft pursuant to Article 7(1) in the Air Navigation (Hong Kong) Order;
3. There is adequate insurance for third party and any applicable passenger, baggage, cargo and mail liabilities to a combined single limit coverage of not less than the applicable amount shown in the table below and a relevant certificate of insurance is available:

Aircraft maximum ramp or taxi weight, whichever is greater (if not applicable, maximum take-off weight or maximum weight, whichever is greater), as stipulated in its manufacturer's flight manual or operations manual	Applicable amount (equivalent to)
Not exceeding 5 700 kg	US\$ 15 000 000
Exceeding 5 700 kg but not exceeding 10 000 kg	US\$ 25 000 000
Exceeding 10 000 kg but not exceeding 28 000 kg	US\$ 60 000 000
Exceeding 28 000 kg but not exceeding 100 000 kg	US\$ 200 000 000
Exceeding 100 000 kg but not exceeding 170 000 kg	US\$ 500 000 000
Exceeding 170 000 kg	US\$ 1 000 000 000

4. For subsonic jet aircraft - the aircraft is not MCC3 (Marginally Compliant Chapter 3) aircraft and meets the ICAO Chapter 3 noise standards and a copy of the aircraft noise certificate or equivalent documentary proof is carried on board the aircraft;
5. The above flight(s) is / are **NOT** operated for hire or reward; and
6. Slot(s) has / have been obtained from HKSCO.

I undertake to produce the documentary proof of the above-mentioned documents to the DGCA or any authorized person upon request and I understand that:

- a) it is an offence under the law if the insurance certificate or the aircraft noise certificate cannot be produced at request;**
- b) the above documents / information have to be submitted to the Air Services and Safety Management Division (ASMD) by e-filing at https://www.cad.gov.hk/english/efiling_home.html, or where applicable, the System Administrator has to be contacted at asd@cad.gov.hk before making this declaration;**
- c) acceptance of the flight plan does not necessarily constitute the approval of the flight application;**
- d) this form can only be used in urgent and unforeseen situations on an incidental basis and will not be accepted on a regular basis. The submitted information will be used for record and monitoring purposes. Any abuse of these procedures or operations found not meeting all necessary requirements pertaining to the concerned flights may result in penalty actions; and**
- e) it is the obligation of the operator to ensure that slot(s) is / are available before making this declaration.**

Name of Operator _____
Name and Post of Authorized Person _____
Tel _____ Fax _____ Email _____
Date _____ Signature _____

If any of above requirements cannot be met, operator may contact ASMD Duty Officer on telephone no. **+852 2910 6648**, or **+852 9101 6329** for assistance.

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.

(July 21)