



WAKE VORTEX ENCOUNTER REPORTING FORM **FOR PILOTS**

Date and Time	Date of incident	
	Time (UTC)	
Aircraft Type	Make	
	Model	
	Series	
Altitude	Height	<input type="checkbox"/> m or <input type="checkbox"/> ft
	Altitude	<input type="checkbox"/> m or <input type="checkbox"/> ft
	Flight level	
Geographic Position	Location	
	State	
	Airport	
	Runway	<input type="checkbox"/> L <input type="checkbox"/> C <input type="checkbox"/> R
Details	Phase of flight	<input type="checkbox"/> take-off <input type="checkbox"/> initial climb <input type="checkbox"/> climb <input type="checkbox"/> cruise <input type="checkbox"/> descent <input type="checkbox"/> holding <input type="checkbox"/> approach <input type="checkbox"/> final <input type="checkbox"/> touch-down <input type="checkbox"/> taxiing <input type="checkbox"/> other
	Were you turning?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> L <input type="checkbox"/> R
	Which holding pattern were you in, if any?	
	Were you:	<input type="checkbox"/> high <input type="checkbox"/> low <input type="checkbox"/> on the glide path
	Were you:	<input type="checkbox"/> left of <input type="checkbox"/> right of <input type="checkbox"/> on the centre-line
	Weight	kg
	IAS	kts
	Heading	degrees
Other	What led you to suspect wake vortex as the cause of the disturbance?	
Did you experience vertical acceleration?	<input type="checkbox"/> yes <input type="checkbox"/> no	Please describe:
What was the change in attitude? Please estimate angle.	Pitch: Roll: Yaw:	
Was there any change in altitude?	<input type="checkbox"/> yes Please describe: <input type="checkbox"/> no <input type="checkbox"/> n/a	
Was there buffeting?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a	

Was there stall warning?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a
Was the autopilot engaged?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a
What control action was taken?	<input type="checkbox"/> none <input type="checkbox"/> go-around <input type="checkbox"/> runway change <input type="checkbox"/> other  Please describe briefly:
Could you see the aircraft suspected of generating the wake vortex?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a
If yes, what was it?	Make - Model - Series -
Where was it relative to your position?	Separation distance:  clock reference:
Were you aware of the preceding aircraft type before the encounter?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> n/a

The completed form should be submitted to the Hong Kong ANSP regulatory office  
by fax: + (852) 2910 0799

or by post to: Air Traffic Management Standards Office  
Air Services and Safety Management Division  
Civil Aviation Department  
Civil Aviation Department Headquarters  
1 Tung Fai Road  
Hong Kong International Airport  
Lantau, Hong Kong  
Attention: Chief, Air Traffic Management Standards

or by email to: [atmso@cad.gov.hk](mailto:atmso@cad.gov.hk)

Online submission in e-format direct to ICAO is also available via:  
<https://www.icao.int/safety/fsix/Documents/wakevortex>

### **Anti-bribery Reminder**

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.