



APPLICATION FOR APPROVAL OF AN ORGANISATION IN ACCORDANCE WITH THE AIR NAVIGATION (HONG KONG) ORDER 1995 AND SECTION 1.8 OF HKAR-1

Application is hereby made for approval in the following group(s) (tick as appropriate):-

GROUP	SECTION 1.8	
<input type="checkbox"/> B4	1.8-6	Test Houses
<input type="checkbox"/> F1, F3, F4*	1.8-9	'B' Conditions
<input type="checkbox"/> ---	1.8-11	Organisation concerned with radiographic inspection of aircraft during maintenance and overhaul
<input type="checkbox"/> ---	1.8-12	Organisation concerned with ultrasonic inspection of aircraft during maintenance and overhaul
<input type="checkbox"/> M3	1.8-15	Maintenance Organisations - Aircraft not exceeding 2730 kg
<input type="checkbox"/> ---	1.8-14	Organisation to recommend C of A renewal of aeroplanes & rotorcraft above 2730 kg MTWA

*Delete as appropriate

Name of Company: _____

Address: _____

Telephone No.: _____ Fax No.: _____ Email: _____

Name of Chief Executive (Company or Divisional): _____

Reference No. of other Approval(s) currently valid (if any), issuing country and scope: _____

Summary of the company's current or proposed undertakings for the Aircraft Industry:-

Approval sought for (type of work):-

I/We undertake to pay all charges to the Hong Kong SAR Government in respect of this application.

Date: _____ Signed: _____
 (Chief Executive)

for and on behalf of _____

Note: After completion, the original form must be submitted to this address: Airworthiness Office, Flight Standards and Airworthiness Division, Civil Aviation Department, 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong. In order to facilitate the application process, a copy of this form may first be emailed to 'awo@cad.gov.hk' in advance.

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Airworthiness Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

(Attn.: Senior Airworthiness Officer (Standards))

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.