

I	Communication difficulties Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes i Readback / hearback --- <input type="checkbox"/> ii Blocked communication --- <input type="checkbox"/> iii Callsign confusion --- <input type="checkbox"/> iv Aircraft on wrong frequency --- <input type="checkbox"/> v No radio contact --- <input type="checkbox"/> vi Non-standard phraseology --- <input type="checkbox"/>																																																					
J	Any ATC memory lapse Yes <input type="checkbox"/> No <input type="checkbox"/> If Yes i about a/an aircraft/vehicle/person cleared onto or to cross runway -- <input type="checkbox"/> ii about an aircraft on approach -- <input type="checkbox"/> iii about a runway closure -- <input type="checkbox"/>																																																					
K	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:25%;">Parties involved</td> <td style="width:15%; text-align:center;">Aircraft 1</td> <td style="width:15%; text-align:center;">Aircraft 2</td> <td style="width:15%; text-align:center;">Vehicle</td> <td style="width:15%; text-align:center;">Person</td> </tr> <tr> <td style="vertical-align:top;"> Aircraft <input type="checkbox"/> Vehicle <input type="checkbox"/> Person <input type="checkbox"/> (indicate all parties involved) </td> <td style="font-size: 8px;"> Operator Aircraft type Callsign Scheduled <input type="checkbox"/> Non-scheduled / General Aviation <input type="checkbox"/> IFR <input type="checkbox"/> VFR <input type="checkbox"/> </td> <td style="font-size: 8px;"> Operator Aircraft type Callsign Scheduled <input type="checkbox"/> Non-scheduled / General Aviation <input type="checkbox"/> IFR <input type="checkbox"/> VFR <input type="checkbox"/> </td> <td style="font-size: 8px;"> Operator Runway inspection <input type="checkbox"/> Bird control <input type="checkbox"/> Tow truck <input type="checkbox"/> Fire vehicle <input type="checkbox"/> Maintenance / Servicing <input type="checkbox"/> Sweeping / friction testing <input type="checkbox"/> </td> <td style="font-size: 8px;"> Organisation Without communication <input type="checkbox"/> With communication <input type="checkbox"/> </td> </tr> </table>	Parties involved	Aircraft 1	Aircraft 2	Vehicle	Person	Aircraft <input type="checkbox"/> Vehicle <input type="checkbox"/> Person <input type="checkbox"/> (indicate all parties involved)	Operator Aircraft type Callsign Scheduled <input type="checkbox"/> Non-scheduled / General Aviation <input type="checkbox"/> IFR <input type="checkbox"/> VFR <input type="checkbox"/>	Operator Aircraft type Callsign Scheduled <input type="checkbox"/> Non-scheduled / General Aviation <input type="checkbox"/> IFR <input type="checkbox"/> VFR <input type="checkbox"/>	Operator Runway inspection <input type="checkbox"/> Bird control <input type="checkbox"/> Tow truck <input type="checkbox"/> Fire vehicle <input type="checkbox"/> Maintenance / Servicing <input type="checkbox"/> Sweeping / friction testing <input type="checkbox"/>	Organisation Without communication <input type="checkbox"/> With communication <input type="checkbox"/>																																											
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M	Available reaction time _____ seconds																																																					
N	Effectiveness of evasive or correction action Yes <input type="checkbox"/> No <input type="checkbox"/>																																																					
O	Voice communication reviewed Yes <input type="checkbox"/> No <input type="checkbox"/>																																																					
P	Signature of person (as in item B) submitting report _____																																																					
Q	Date / Time / Place of completion of this form Date _____ Time _____ Place _____																																																					
R	On completion of the above, please submit these two pages to Assistant Director-General of Civil Aviation (Flight Standards) via: Email [fsad-mor@cad.gov.hk] or Fax [+852 2362 4250]																																																					

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.